

MEETING OF CLOTTON HOOFIELD PARISH COUNCIL
Monday 20th March 2023 at 19:00 at Duddon, Clotton and
District Memorial Hall

MINUTES

PRESENT

Cllr Geoffrey Bibby, Cllr Jane Nicholas, Cllr Charles Kinsey, Cllr John Leather (CWaC)

Clerk: Mrs T Ryall-Harvey

Public – 0

APOLOGIES were received and accepted from Cllr Harry Tonge (CWaC)

DECLARATION OF INTERESTS – None raised.

PUBLIC PARTICIPATION –

John Leather reported that the Neighbourhood Pride Project was been chased up and would be undertaken even if not completed by end of March 2023.

It was also reported that grant monies were available in support of the King's Coronation and closing date for application was 22nd March.

CORRESPONDENCE

Tarporley War Memorial Hospital Trust – the Spring Newsletter from Tarporley War Memorial Hospital Trust was received, circulated and noted.

CWaC Applications for communities to mark the coronation of King Charles III - it was noted that information had been received in connection with a Ward Members Grant that was available for community groups and Parish Councils to bid against to help commemorate the coronation of King Charles III. **ACTION:** it was agreed that the Clerk should submit a grant application for 2 kg of wildflower seeds at £160 per 1kg and money to assist with the clearing for the brambled land in Hoofield. Then verges in Hoofield and opposite Iddenshall Hall should be planted with Wildflowers if grant is successful.

CWaC: Draft Local Validation Checklist – it was reported that CWaC were consulting on a draft local list that they have drafted to allow planning application responses to be standardised.

CWaC EVCI Consultation Presentation – the results of the consultation into the Electric Vehicle Infrastructure Strategy was circulated for councillors information and was noted.

Correspondence from Resident – it was reported that correspondence had been received from a resident living on A51 highlighting further concerns with the A51 and the speed vehicles travel along it. He also highlighted issues with a recently repaired gully pot that still seemed to be causing problems. This information was noted.

A resident reported that the 30/40mph sign on the A51 in Clotton (left hand side heading towards Chester) has still not been replaced and the missing Corkscrew Lane Sign at the Hoofield end of the road was also still awaiting replacement.

It was also reported that Arriva had served notice to stop running the 84 bus services due to them closing their local depo and Stage Coach had shown interest in the (Chester – Tarvin- Tarporley-Nantwich-Crewe) Monday to Saturday daytime journeys only – not evenings and Sundays. It was reported that Stage Coach may not necessarily run a like for like service and their proposal is subject to further changes.

It was reported that the United Utilities pipeline project had been stalled until further notice. **ACTION:** Further information was sought.

MINUTES

42. **RESOLVED:** that the Minutes of the Parish Council Meeting held on 16th January 2023 were accepted as a true and accurate record and signed by the Chairman.

ACTIONS SINCE LAST MEETING

The following actions were completed since the last meeting:

- Cllr Tonge provided Clerk with contact email for Mr Waterhouse (A51 Group Lead)
- **Finance** - payments had been processed that were approved.
- **Website** – the Clerk has put the minutes of the previous meetings on the website.
- **Meeting Date** – the village hall had been booked for the March 2023 meeting.

PLANNING

The Planning Register dated 10-03-2023 was circulated for Parish Councillors information.

It was reported in relation to 22/00053/FUL the erection of agricultural buildings to assist with allotment operations, there were vehicles now parking on the pavement etc – report to CWaC

It was noted that since the last meeting the following planning applications been determined by CWaC: -

22/02239/LBC – Clotton Hall, High Street, Clotton CW6 0EH – Install mezzanine floor within hayloft to extend existing use and erect timber cladding and timber access door to southern elevation – **approved**.

It was noted that since the last meeting the following planning applications been received from CWaC and responses submitted: -

23/00588/FUL – 1 Brookdale Cottage, Willington Lane, Clotton CW6 0HQ – Alteration to existing windows, to include replacing existing bay door with a window – the Parish Council submitted a response in Support to this application.

ACCOUNTS/

Cashbook

43. **RESOLVED** to accept the cash book and YTD summary dated 10th March 2023.

Bank Reconciliation against Cashbook YTD

44. **RESOLVED** to approve the Bank Reconciliation as presented to the meeting dated 10th March 2023.

VAT Rebate Application

45. **RESOLVED** to submit the Parish Council's VAT submission for 2022-23 at a value of £101.83.

Income and Payments since the last meeting

46. **RESOLVED** - To note the income received of:

£4.23 in January, £5.04 in February, £4.66 in March for Bank Interest

47. **RESOLVED** - To note the payments since the last meeting of: -

Clerk's Salary	Tax Point 11	£255.13
Clerk's Salary	Tax Point 12	£255.13
	To include Training, Stationery, Office Allowance,	
Clerk's Expenses	Mobile Phone, Printing and Travel	£78.25
HMRC PAYE	PAYE Tax Month 11	£63.80
HMRC PAYE	PAYE Tax Month 12	£63.80
Duddon Clotton and District Village Hall	Hall Hire	£45.00
Visual (Sales & Service) Ltd	Cloud Hosting Plan	£57.46
Shires Accountants (PQR Limited)	Pension Regulations Redecoration Submission	£36.00

HIGHWAYS

The issues logged via CWaC Report IT system have been reported, logged, monitored and updated since the last meeting.

It was discussed that the drainage issues on Willington Lane still remained outstanding and should be chased with CWaC, together with the other outstanding issues raised by residents to include:

- Repair to gully put on A51 still causing concerns to resident.
- 30/40mph sign on the A51 in Clotton (left hand side heading towards Chester) has still not been replaced
- The missing Corkscrew Lane Sign at the Hoofield end of the road was also still awaiting replacement.

PARISH COUNCIL MATTERS

Elections – The Clerk reported that the nomination papers were now available for residents wishing to stand as a Parish Councillor for the term May 2023 – May 2027. Subject to there being more than eight candidates that an election would take place on Thursday 4th May 2023 and the current Parish Councillors would stand down on Tuesday 9th May when the newly elected Parish Councils take office.

All nominations will need to be completed and taken to either Chester, Ellesmere Port Library or Wyvern House Winsford by appointment only before 4pm on Tuesday 4th April.

Risk Assessment

48. **RESOLVED** to approve the Risk Assessment for 2022-23.

Asset Register

49. **RESOLVED** to approve the Parish Council's Asset Register for 2022-23.

Instruct an Auditor for 2021-22

50. **RESOLVED** to appoint Mr P Sanders to undertake the internal audit for 2022-23.

Wildflower Planting in the Area

Following submitting to CWaC an area in Hoofield to be nominated for planting wildflowers, the clerk confirmed that unfortunately this area had not been selected and sought the council's thoughts on if the Parish Council itself should fund this project?

Cllr Leather thanked the current and past Parish Councillors for all of their work that they have undertaken on behalf of the parish of Clotton Hoofield. Cllr Leather would be standing down at the next election and therefore wished the Parish Council all the best for the future.

DATE OF THE NEXT MEETING

The Annual Meeting of the Parish Council would take place on Monday 22nd May 2023 at 7.00pm.

Signed Dated